

Rocky Mountain Youth Leadership Foundation, Inc.

IRS Designated 501(c)(3) Nonprofit Organization



Twenty-Ninth Annual

ROCKY MOUNTAIN YOUTH LEADERSHIP CONFERENCE

STUDENT INSTRUCTIONS & HANDBOOK

JUNE 20 – 24, 2022

**University of Colorado – Colorado Springs
Colorado Springs, Colorado**

Rev. 2, 5 June 2022

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Office Address

Rocky Mountain Youth Leadership Foundation, Inc.
PO Box 2152
Monument, CO 80132

Inquiries to:

RMYLC Registrar
RMYLF1981@gmail.com

CONFERENCE SCHEDULE - Effective 5 June 2022

Day	Time	Event	Location
See presenter biographies on pages 7 - 8.			
Mon, June 20	8:00 - 10:00AM	Registration/Unpack /Move In/Occupy Dorms (Students should not arrive for registration earlier than 8:00AM).	Breckenridge 5101
	10:00	Color Group Bonding/Color Group Photo	Dorm Quad
	11:30	Lunch	Lower Lodge Din. Fac.
	1:00PM	Welcome & Orientation: Introduction of conference staff, overview of conference activities, and mutual expectations	Upper Lodge Lecture Hall
	2:00 – 3:00	Session 1: “Leadership and Ethics” - Dave Keller”	Upper Lodge Lecture Hall
	3:15 – 3:45	Session 1 continued	Upper Lodge Lec. Hall
	3:45 – 4:15	Student-led Small Group Reflection	Small Grp Rooms (SGR)
	4:30 – 5:00	Flag Ceremony Briefing	Dorm Quad
	5:00	Dinner	Lower Lodge Din. Fac.
	6:00	Color Group Team Activity	Gym
	8:00	Essay Assignment	Upper Lodge / Dorm Room
	10:30	Room Check	Dorm Room
Tue, June 21	7:00AM	Greet the New Day	Dorm Quad
	7:45/8:00	Flag Raising/Breakfast	Dorm Quad/Lower Lodge
	9:00 – 10:30	Session 2: “Free Enterprise System/ Capitalism” - Anja Wynne	Upper Lodge Lecture Hall
	10:30 – 11:00	Session 3: “Leadership Session/Intro To Awesome Power” – Steve Shambach	Upper Lodge Lecture Hall
	11:00 – 11:30	Student-led Small Group Reflection	SGR
	11:30	Lunch/Awesome Power Topic Priorities	Lower Lodge Din. Fac.
	1:00 – 2:30 PM	Session 4: “Student Leadership in the School and Community Setting”; Joe Sanders	Upper Lodge Lecture Hall

	2:30 – 3:00	Student-led Small Group Reflection	SGR
	3:00 – 4:45	Color Group Work on Awesome Power	SGR
	5:00/5:30	Flag Lowering Ceremony/Dinner	Dorm Quad/Lower Lodge
	6:30 – 8:00	Color Group Work on Awesome Power	SGR
	8:00 – 10:00	Organized Activity/Mixer/Teambuilding	Upper Lodge Lec. Hall
	10:00	Room Check	Dorm Room
Wed, June 22	7:00AM	Greet the New Day	Dorm Quad
	7:45/8:00	Flag Raising/Breakfast	Dorm Quad/Lower Lodge
	9:00 – 10:30	Session 5: “History, Constitution, Patriots and Leadership” – Nathan Watanabe	Upper Lodge Lecture Hall
	10:30 – 11:00	Student-led Small Group Reflection	SGR
	11:00 – 12:00	Essay/Oral Presentation and Vote	Upper Lodge Lecture Hall
	12:00 – 1:00PM	Lunch	Lower Lodge Din. Fac.
	1:00 – 3:15	Color Group Activity: Awesome Power In Process Review	Upper Lodge Lecture Hall/SGRs
	3:30 – 4:45	Teambuilding Activities	Gym
	5:00/5:30	Flag Lowering Ceremony/Dinner	Dorm Quad/Lower Lodge
	6:30	Color Group Activity: Awesome Power Problem Final Team Solution	Upper Lodge Lecture Hall/SGR
	7:30 – 10:00	Color Group Awesome Power Dress Rehearsal, 15 minutes each	Upper Lodge Lecture Hall
	10:00	Room Check	Dorm Room
Thur, June 23	7:00AM	Greet the New Day	Dorm Quad
	7:45/8:00	Flag Raising/Breakfast	Dorm Quad/Lower Lodge
	9:15 – 11:00	Session 6: “Leadership and Patriotism as a POW” – Captain (ret) Mike McGrath	Upper Lodge Lecture Hall
	11:00 – 11:30	Student-led Small Group Reflection	SGR
	11:30	Lunch	Lower Lodge Din. Fac.

	1:00 – 3:15	Final Exam: Color Group Awesome Power Presentations	Upper Lodge Lecture Hall
	3:15 – 3:45 PM	Admin Brief to students about Banquet; Col Shambach	Upper Lodge Lecture Hall
	3:45 – 4:30	Color Group Meeting with Counselors; critiques and outbrief	SGR
	6:00 – 8:30	Awards Banquet/Presentations	Berger Hall Ballroom
	8:30 – 9:30	Early Departure Out-Processing	Breckenridge 5101
	8:30 – 11:00	Informal Mixer/Activity	Upper Lodge Lec. Hall
	11:00PM	Room Check	Dorm Room
Fri, June 24	7:30AM	Breakfast	Lower Lodge Din. Fac.
	8:30 – 9:00AM	Critique/Group Feedback/Closing Activity	Lower Lodge Din. Fac.
	NLT 10:00AM	Out-Process: Pack, Clear Dorm Room (Rtn Meal Card & Key), Farewells	Breckenridge 5101

RMYLC 2022 PRESENTERS

DAY: Monday

Leadership and Ethics

DAVE KELLER, Lieutenant Colonel (USAF, Retired). Dr. Dave Keller is the Director of the Hollingsworth Center for Ethical Leadership for the Corps of Cadets at Texas A&M University. In this role, he oversees character and leadership development education for approximately 2500 students each year. Prior to coming to Texas A&M, Dave completed a noteworthy 20+ year career in the U.S. Air Force, where he directed all cadet character, ethics, and leadership programs at the United States Air Force Academy, including more than 120 annual seminars and the overseeing the Academy's acclaimed National Character & Leadership Symposium. Dave also served as the Deputy Vice Commandant of the Air Force Academy, where he led many of the Academy's organizational culture & climate change efforts, to include guiding the nation's largest collegiate peer education team. In 2009-2010, Dave served as the senior U.S. advisor to the Iraqi Air Force Academy in Baghdad, working side-by-side with Iraqi leaders to rebuild the Iraqi military. He later guided the efforts of U.S. Air Force personnel across 7 locations in Iraq and was one of the primary authors of the initial U.S. drawdown strategic plan. Dave taught leadership and character development courses for both the Air Force Academy and Texas A&M. He holds an undergraduate degree in Human Behavior & Leadership from the Air Force Academy, and a Master's in Industrial/ Organizational Psychology from St Mary's University in San Antonio. Dave earned his Ph.D. from Texas A&M, where his primary research focused on moral and ethical development of leaders.

DAY: Tuesday

Leadership and Free Enterprise

DR. ANJA WYNNE. Anja Wynne, PhD, is a resident of Colorado Springs, Colorado. A retired Air Force Personnel & Manpower Officer, Dr. Wynne also served as a US Army Logistics Officer, worked with the IT industry in Europe, the pharmaceutical industry in the US and as the Chief Human Resources Officer at the University of Colorado. She is currently a Culture & Organizational Leadership Consultant focusing on providing global solutions to local organizations by applying her research in the field of cultural intelligence and cross-cultural competencies. These experiences lead to her successful completion of the Global Professional Human Resource (GPHR) certification and she shares this knowledge to her students as an adjunct faculty member in the university's School of Public Affairs.

Introduction to Awesome Power

STEVEN SHAMBACH, Colonel (USA, Retired). Colonel Shambach is a native of Lockport, New York and graduated from the United States Military Academy at West Point in 1974 with a Bachelor of Science Degree in Engineering. Commissioned in the Infantry, he served 30 years in the Army until his retirement at the rank of Colonel in 2004. He holds a MA in Organizational Psychology and a MEd in Counseling Psychology from Teachers College, Columbia University, New York. He taught Leadership at West Point and Strategic Leadership at the Army War College. Retiring from the Army as a Colonel in 2004, he moved to Colorado Springs, CO where he was employed by ANSER (Analytic Services Inc.). He was team leader of a study of character and leader development at the US Air Force Academy (USAFA) for the Assistant Secretary of the Air Force. In 2007, he began employment at USAFA in his as Senior Character Development Program Analyst. In April 2016, he

was assigned to be the Professional Development Integration Director in the Center for Character and Leadership Development. His primary responsibility is to integrate professional development efforts at USAFA with faculty and staff, as well as cadets, and with external military and civilian organizations, until his retirement in May, 2018. He is currently the Director of the Rocky Mountain Youth Leadership Conference.

Leadership in the School and Community

DR. JOSEPH SANDERS, Colonel (USAF, Retired). Dr. Sanders served as the first Senate-confirmed Permanent Professor and Director, Center for Character & Leadership Development, United States Air Force Academy. During this time, he had the unique privilege of influencing the moral and ethical growth of over 13,000 cadets and staff, while supervising over 960,000 hours of character and leadership education, experiences, and training. Joseph has also served as the commanding officer for training, support, and combat units. He has authored and published several articles and book chapters on topics ranging from transformational and servant leadership to organizational spirituality and moral development. In addition, Joseph has delivered over 2,000 lectures and workshops on these topics to a variety of audiences. He is the Founder of Touchstone Leadership Academy an organization committed to creating transformative possibilities for current and future leaders. He has also served as an adjunct professor at the University of Colorado at Colorado Springs, and has been the Director for Leadership Development at All American Leadership. He is currently the CEO for Colorado Uplift, creating a new generation of urban leaders through long-term, life-changing relationships with over 3,500 at-risk youth.

DAY: Wednesday

History, Constitution, Patriots and Leadership

NATHAN WANTANABE, Lieutenant Colonel (USA, Retired). Watanabe graduated from the US Air Force Academy and received a commission as a US Army Infantry Officer. He retired after 28 years after service in various command, staff, and instructor positions in the Infantry, Aviation, and Missile Defense at bases throughout the US and overseas in Afghanistan, Korea, and Panama. He has instructed in Military History at the US Air Force Academy, the University of Colorado, Colorado Springs, and various local High Schools and regularly presents lectures on Professionalism, Leadership, Discipline, and Character, at the US Air Force Academy and other venues.

DAY: Thursday

Leadership and Patriotism as a POW

MIKE MCGRATH, Captain (USN, Retired). A Colorado native from Delta, CO, Mike attended the University of Colorado one year before entering the Naval Academy. He completed flight training and was designated a Naval Aviator. Flying off the aircraft carrier, USS Ranger, he flew 157 missions over Southeast Asia. Later, in 1967, flying off the USS Constellation 22 combat missions, he was shot down and taken as a prisoner of war where he was held captive for six years. Suffering extreme mental and physical cruelties, Mike resisted these brutalities and was released in 1973. He has held numerous positions in the military since then and upon retirement flew for United Airlines. Mike was inducted into the National Wrestling Hall of Fame in 2003, and he has been presented with the Medal of Courage for good reason.

IMPORTANT INFORMATION

Please **read** all of the following carefully. The success of your conference experience depends on proper preparation and the details are important.

LOCATION AND Student DROP-OFF:

The 29th annual Rocky Mountain Youth Leadership Conference takes place June 20-24, 2022 at the University of Colorado –Colorado Springs, in Colorado Springs, Colorado.

WE WILL NOT BE IN THE ALPINE VILLAGE CAMPUS AS IN PREVIOUS YEARS. Please do NOT go to the Alpine Village area or park in the Alpine Village Parking Garage. We will be in the SUMMIT VILLAGE area of the UCCS Campus. Parking will only be allowed on Level 5 of the Gateway Garage.

Please refer to the map on p. 19 for directions. From I-25, take Exit 146, and then go east on Garden of the Gods Road. East of Nevada Ave, Garden of the Gods Road becomes Austin Bluffs Parkway. Continue east approximately 1.1 miles from Nevada Avenue and turn left on Regency Circle. Follow the roundabout 3/4ths of the way around to stay on Regency Circle and get to the entrance on the south side of the Gateway Parking Garage to park (see map page 19). The only FREE parking is on Level 5 (top floor) of the Gateway Garage. Exit the garage to the north (opposite the car entrance). Follow signs to Breckenridge Room 5101 for Check-In. [~150 yards east of the parking].

CHECK-IN:

Check-In will take place at Breckenridge Hall, Room 5101 (1st floor), *not earlier than* 8:00am and *not later than* 10:00am on Monday, June 20. Enter Breckenridge Hall Room 5101 from the south entrance of the building (see map on page 20).

Note: There is a deadline to complete check-in. We attempt to accommodate special circumstances; *however*, the Conference agenda uses a building block approach, front loaded to Monday afternoon. Students who miss Monday afternoon events will not be able to meet desired outcomes. Therefore, *students who cannot arrive by 1:00pm on Monday, June 20, may not attend the Conference.*

SPECIAL FORMS:

Students must fill out the following conference forms (**required items in bold**):

1. **RMYLC Application.** This form is completed by students who have been nominated to attend by their high school counselor or JROTC advisor. Application normally opens in March and closes in April.
2. **RMYLC Registration.** This form is completed by students who have been accepted for attendance by the RMYLC Admissions Board. Acceptance is normally announced in late April or early May.

These forms may all be found at www.rmylf.org on the *Application and Registration* page under *The Conference* tab in the main menu.

TRANSPORTATION:

Transportation to and from the Conference venue is the responsibility of the parent, guardian, or student. NOTE: If the Student drives themselves to the Conference, please pay particular attention to the rules for parking and early departure.

- There is only one garage where we may park without paying a fee. Parking is in the Gateway Parking Garage, Level 5 (top level), in the Summit Village area of the campus. All other lots and garages require a fee which can be expensive.
- We do not allow early departure for students without a parent/guardian release. This is a matter of safety because the conference banquet ends after dark. In exercise of due diligence, we require parents or guardians to transport early departures or to authorize their early departure, *in person*, if the student will be driving themselves.

VISITORS:

Due to the Conference's venue at UCCS, the Foundation is expecting an increase in visitors. Visitors should sign up to visit at rmylf.org or call 719-660-8756 before they come so their visits can be properly scheduled and conducted. Payment for visitor meals, if desired, is the responsibility of the visitor. Contact a staff member for details.

HOUSING:

All students will be housed in three- or four-person rooms in university housing. Male and female students will be housed on separate floors of the residence hall. The Registrar will make all individual room assignments. The front desk in Monarch is open between 8 A.M. and 9 P.M. The desk phone number is (719) 255-6288 (after hours: 719-255-4600). Students will be issued meal/access cards and room keys that fit the assigned floor/room and they must protect these card/keys. Damage or replacement of room keys/meal cards will be at student expense. All other housing fees are fully paid by the student's scholarship.

NOTE: *Students must bring their own linens, pillow, and blanket to the Conference.*

MEALS:

All meals will be provided in the Lodge Dining Facility on the lower level (1st floor) of the Lodge. Several food selections will be available at each meal but special dietary requirements must be identified. All meals are fully paid by the student's scholarship. A special dietary requirements form is available on the Rocky Mountain Youth Leadership Foundation website (rmylf.org) at the *Conference Student Information* page.

CHAPERONES/COUNSELORS:

Adult chaperones & conference counselors will provide supervision during the conference.

HEALTH/MEDICAL:

A “Medical Release” **MUST** be completed by each student and electronically approved by parent/guardian when completing the Registration Form. The services of local medical facilities will be available to the students should the need arise, with services paid for by the student’s or parent’s health insurance.

If the student does not have health insurance, the the Alternate Medical Release must be approved electronically by the parent/guardian on the Registration Form.

The Conference Registration form will be available on the Rocky Mountain Youth Leadership Foundation website (rmylf.org), for students accepted to attend.

STUDENT VEHICLES:

STUDENT vehicle parking will be allowed only on *Level 5 (Top Level)* in the Gateway Parking Garage (see map page 20). **Students may NOT access vehicles during the conference. All vehicle keys will be turned over to Conference staff at Check-In and will be held securely until departure.** If a student intends to bring a vehicle to the conference, he/she must so notify the Rocky Mountain Youth Leadership Foundation, Inc. on the Registration form.

SAFETY AND SECURITY:

Make sure all belongings are clearly identified. Do not bring articles of significant value.

CASH:

All tuition, meals, housing and conference materials are paid by the student’s scholarship. Students may wish to bring money to purchase candy and snacks from dispensing machines (recommend dollar bills and change—there is *no* after hours change making capability). The University Bookstore will also be available to students during the bookstore's normal operating hours.

DISMISSAL:

If a student is found to be in violation or disregard of conference “**Policies and Rules**” (p. 13), the **UCCS Rules** (pp. 14-15), or the **Electronic Communication Devices Policy** (p. 16), the student’s parent/guardian will be notified by the Conference Director and the student will be dismissed from the Conference. Parents/guardians are responsible to arrange for the student’s expedient transportation from the UCCS campus.

RECREATION:

Recreation activities will be scheduled on campus during the conference. **No students will leave the campus without approval of the Conference Director.**

AWARDS BANQUET:

There will be an awards banquet at 6:00pm on Thursday, June 23, 2022. Dress up clothes are encouraged for the banquet and those students in JROTC can wear their dress uniform if desired. Parents, families, friends are invited to attend but seating is limited. The event will be held in Berger Hall on campus. ***Student costs for the banquet are paid by their scholarship.*** Costs for families/friends will be borne by the individuals. A separate invitation email for Banquet reservations will be sent to each student and parent/guardian who indicates their desire to attend the banquet in the appropriate place on the Registration Form. The invitation will include the menu, cost, and other important information about the Banquet.

CONFERENCE COMPLETION:

The conference will conclude at 10:00am on Friday, June 24, 2022. Transportation for students should be available at that time. If parents/guardians of students attend the Banquet on Thursday evening ***and desire that their student return home that evening***, this must be indicated on the Registration form (Early Departure) at the Rocky Mountain Youth Leadership Foundation website (www.rmylf.org). ***For reasons of insurance and safety, we do not allow students to drive home alone alone after the banquet.*** Students who have driven themselves to the conference must remain until Friday morning, unless released by a parent/guardian, ***in person***, on Thursday evening. Please select the appropriate option in the Early Departure section of the Registration Form. If departure options change during the conference, please notify the Registrar by email at rmylf1981@gmail.com.

POLICIES AND RULES

Students must reside in the rooms to which they are assigned. Switching of rooms or roommates defeats some of the conference objectives and will not be permitted.

Students will adhere to all UCCS regulations, guidelines, and all local, state and federal laws concerning health, safety and public order (see UCCS guidelines on pp. 14-15).

Students will abide by Colorado law, federal law and University regulations regarding intoxicants, narcotics and drugs.

Firearms, weapons, ammunition, fireworks, explosives and highly flammable materials are not allowed.

Animals or other pets will not be brought to the conference.

Hot plates or similar appliances are not permitted in rooms; NO type of cooking allowed.

Tampering with the electrical or mechanical fixtures in the rooms, removal of or addition of furniture and removal of window screens is not allowed.

Attaching of any object to any University premise with nails, screws, or any other alteration of the premises is not allowed.

Parking in the service or fire lanes adjacent to the residence hall is not allowed.

Removal of lounge or common area furniture into individual rooms is not allowed.

The unlocking of common area doors, which are to be continuously locked or locked at specified times, is not allowed. All external locks, except the front door, are to be locked at all times.

Gambling or solicitation in any form is not permitted.

The University reserves the right to revoke the campus privilege of any conferee whose conduct, solely in the University's opinion, becomes injurious or potentially injurious to the academic community.

Male students are not allowed to visit female students in their rooms and vice versa. Areas are provided for socializing.

A student may not enter another student's room without his/her permission.

Students may not possess or use alcoholic beverages, tobacco/tobacco products, vaping products, paraphernalia related to tobacco, vaping, or drugs other than those prescribed by a physician. See the RMYLF 'MEDICAL RELEASE FORM' for listing medications.

Students must not possess any type of matches, lighters or any other fire-making device.

Students will not bring any type of electronic communication device (see Page 15) or radio, iPOD, CD/DVD player, television, or any other entertainment device.

UCCS STUDENT HANDBOOK EXCERPTS

NOTE: The UCCS policies must be observed along with the RMYLC Policies and Rules on the previous page.

The student's key allows access into his or her suite and room. Its acceptance and use is subject to the student's compliance with the following guidelines:

- Immediate reporting of lost or stolen keys to your conference counsellor. The lock will be changed and new keys issued to the student and student's room/suitemates. A service charge will be assessed for lost or damaged keys. This fee offsets the cost of the keys, lock pins or cores, and the expense of changing the lock. Please note that damaged keys must be turned in to your counsellor to receive a free replacement key.
- Students may not lend their key to others.

Do not block doors open and ensure the doors you enter and exit through are securely closed behind you.

Lock your room/suite at all times, even when going down the hall for a moment.

If you lose your UCCS room key/meal card, tell your counsellor immediately for a replacement.

Students should promptly report any incident of theft, vandalism, or unsafe conditions to your counsellor.

Students should be aware of the most direct evacuation route from their room to the closest exit prior to an emergency occurring. When the alarm is sounded in the Housing Facility, the students should leave the Housing Facility IMMEDIATELY. No student may use an elevator during a fire alarm. Counsellors will check to see if students have evacuated the Housing Facility. Under NO circumstances may a student return to the Housing Facility before a fire or public safety official gives permission.

Quiet hours will be strictly enforced from 10:00 p.m. - 8:00 a.m. Monday through Thursday during the conference.

Windows and Ledges Policy:

- Screens must be kept in windows at all times. If a student removes any screen in a bedroom and/ or suite there will be a \$25.00 fine posted to all students' accounts, unless the responsible party notifies the counsellor of his/her action. This \$25.00 fine does not cover the costs for a new screen, so additional fees will be charged if a new screen is needed, or is not in plain sight when maintenance staff comes to inspect the room.
- Throwing items of any kind from windows or bridges, keeping items on window ledges, or removing window stops is prohibited.
- Using windows as a means of entry and/or exit is prohibited.

Smoking/vaping is NOT allowed at any location during the conference.

Alcohol or drug use is NOT permitted at the Conference regardless of the age of the student. If an student consumes or possesses alcohol or drugs other than those prescribed by a physician and shown on the RMYLF ‘MEDICAL RELEASE FORM,’ or allows for other individuals to consume or possess alcohol or drugs during the conference, he/she will be dismissed.

Room and Suite Furnishings (NOT linens) are provided in rooms. These items are to remain in the room or suite. This includes moving furniture from room to room or altering the furniture. It is expected that the furniture will stay in the student's room at all times.

Lounge furniture is not to be swapped out with room furnishings

Both counsellors and appropriate University staff may enter an student’s room or suite for:

- Maintenance work and inspections
- Pest control treatment
- Requested services
- Determining compliance with UCCS rules, regulations, and terms of the Conference Contract
- Safety or health reasons
- When there is emergency situation, as determined by the staff member. Students will be notified in advance of entry whenever possible, and entering staff members will leave a notice in the student's room any time it is entered, except during fire alarms, fire drills, or health and safety inspections.

COVID Policy

We will follow UCCS or El Paso County policy, whichever is more restrictive, at all times.

- Key among the principles taught at the Conference are Integrity and Honor. Therefore, we will rely on student integrity to protect themselves and others, if they have not been vaccinated.
- There is no mask policy in force at the time of this writing.
 - Students are free to wear masks, but they are not required to do so. Students and staff will respect the personal choices, regarding mask wear.
 - We recommend every student BRING a mask, if policy were to change.
 - We recommend students bring their own hand sanitizer, as part of a responsible personal hygiene regimen.
- Counselors will be aware of student health and report any variations for action.
- Sick students will be isolated as a precaution and parents/guardians notified.

ELECTRONIC COMMUNICATIONS DEVICES (ECD) POLICY

The primary responsibility of the Rocky Mountain Youth Leadership Foundation Board of Directors is to provide a safe environment for all students at the RMYLC. The second responsibility, as important as the primary, is to provide an educational experience that develops leadership, patriotism and free enterprise competencies for all students. To encourage an environment that promotes RMYLC educational objectives, a ban on all Electronic Communication Devices (ECDs) is required. ECDs include but are not limited to laptop computers, cell/smart phones, tablets, iPADS, smart watches or similar devices.

The RMYLC provides an experiential educational forum for all students. Distractions are kept to a minimum to accomplish our learning objectives and ECDs create distractions that impede student performance. Experiential learning is accomplished through single tasking (rather than multi-tasking) where students develop concentration skills. Through concentration skills, students acquire teamwork, collaboration and communication tools and strategies. Single tasking promotes character, discipline and tempers procrastination. Thus, although the advantages of technology are well known; to achieve conference learning objectives we promote concentration skills through experiential learning. It is also necessary that we “create a level playing field,” since some of the conference is done with the students working together, in small groups in team competition with other groups, to solve situational problems where there is a definite team advantage (and a definite dilution of desired learning outcomes) if ECDs are available. **ECD’s detract from our educational goals and the overall conference learning experience --- they are not to be brought to the conference.**

Be aware that if an ECD is brought to the conference, it is the student’s responsibility to declare and deposit the item(s) for safe keeping with conference staff at the Monday morning registration. This is a matter of personal integrity, an essential leadership trait—students are on their honor to declare and turn in ECDs. ECD(s) will be returned at checkout.

RMYLF trustees and the RMYLC staff recognize that student-parent communication might be necessary during the conference. Information providing numbers and procedures, both normal and in case of emergencies, are provided within this handbook (see page 17). Parents are encouraged to keep a copy of this page at home to facilitate communications with their student.

Please understand that our purpose is not to restrict the freedoms that we all like and normally expect. The purpose is to protect the well-being and best interests of all students and focus the overall educational experience.

Thank you for your understanding and cooperation.

TELEPHONE NUMBERS TO CONTACT STUDENTS

As cell/smart phones are not allowed at the conference, this sheet provides parents and/or guardians a method of contacting their student during the week of the conference.

Parents/Guardians should keep a copy of this sheet at home.

ROUTINE CONTACT WITH STUDENT:

We do not encourage routine correspondence with students so that they can concentrate on their desired outcomes, established at the beginning of their conference experience. If it is necessary to get a message to your student, please call Dean Rizzo at 719-660-8756 or Anja Wynne at 719-237-8019 to leave a message for your student. Attendees are very busy during the day so please anticipate some delay before the student returns your call. If you are only delivering a message, we will confirm student receipt of that message.

EMERGENCY CONTACT WITH STUDENT:

Call Dean Rizzo at 719-660-8756 or Anja Wynne at 719-237-8019 and the conference staff will immediately locate your student to give him/her your message or to put them in contact with you.

WHAT TO BRING

- Sheets, pillow, pillow case, and blanket for twin size bed. A sleeping bag can be a convenient alternative. The University provides beds but does NOT supply bedding. (**Note: Every year someone forgets to bring bedding – don't be one of these!**).
- Bath & Personal Items:
 - Towel(s) & washcloth(s);
 - Toothbrush, toothpaste, and any orthodonture support needs
 - Bathmat, shampoo, body wash or bath soap and soap container
 - Personal grooming items (we recommend bringing a mask & hand sanitizer)
 - Sunscreen AND Sunglasses
 - Mosquito repellent
- Appropriate clothing
 - Casual warm clothing for evening and lighter clothing for daytime*
 - Appropriate dress-up clothing for Graduation Banquet**
 - Athletic shoes & warm-ups (some activities cannot be completed in sandals/flipflops).
 - Suitable jacket for rain
 - Clothes hangers
- Other - (REMINDER - Cell phones/Apple watches will **NOT** be available until Friday).
 - Wrist watch or small battery alarm clock that is **not** a clock radio.
 - Small, disposable or inexpensive camera for pictures.
- Spending money - Bookstore may be available but there is **no** change making capability after hours.

WHAT NOT TO BRING

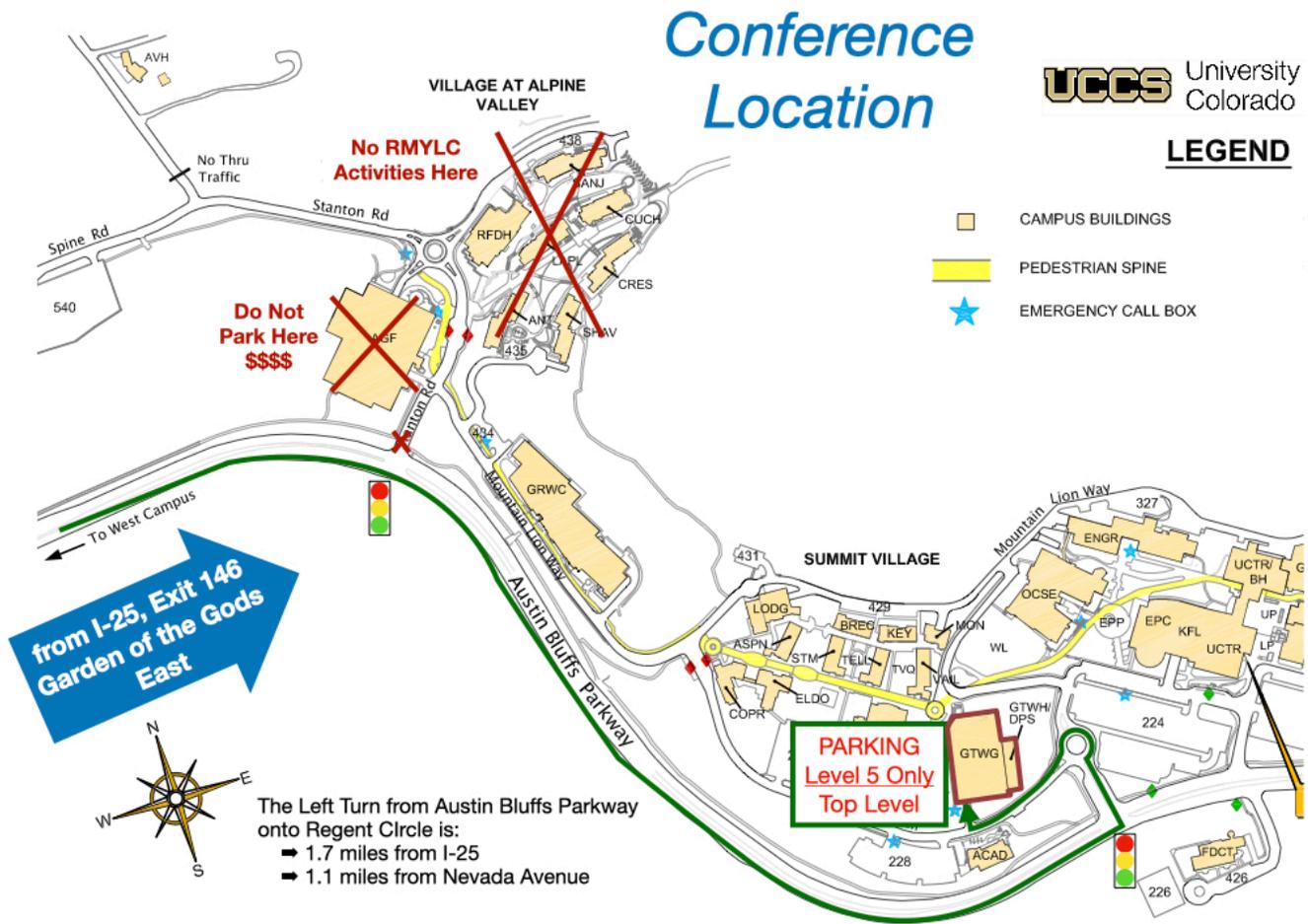
- Tube tops, tank tops, halter tops, short shorts, muscle shirts
- Clothing in poor condition***
- Large amounts of money
- Electronic communication or entertainment devices or expensive cameras.

* Appropriate length shorts and T-shirts are fine.

** The Banquet is a dress up affair - Dress shirts/slacks, ties & jackets (if available) for men and dress wear for women. Complete JROTC and C.A.P. uniforms are encouraged for the Banquet but not at other times. "Complete" means shirt, tie, blouse with applicable patches/attachments, pants, socks, and shoes. If approved summer uniform does not include blouse, shirt must be complete with appropriate attachments. No one in reasonable attire will be denied attendance.

*** Clothing should be appropriate for wear on a college campus. We are guests and should dress accordingly. Exposures as part of intentionally distressed pants should be confined to below mid-thigh.

Driving Directions Map



Notes:

1. Exit 146 from I-25 is labeled Garden of the Gods
2. From that exit, proceed east
3. The street becomes Austin Bluffs Parkway at Nevada Avenue.
4. From I-25, it is approximately 1.7 miles to the Regent Circle turn at UCSS.
5. From Nevada Avenue, it is approximately 1.1 miles to the Regent Circle turn at UCSS.
6. Free Parking is **only** on Level 5 (top level) in the Gateway Garage (GTWG). All other levels in the garage are subject to fee and/or fine.

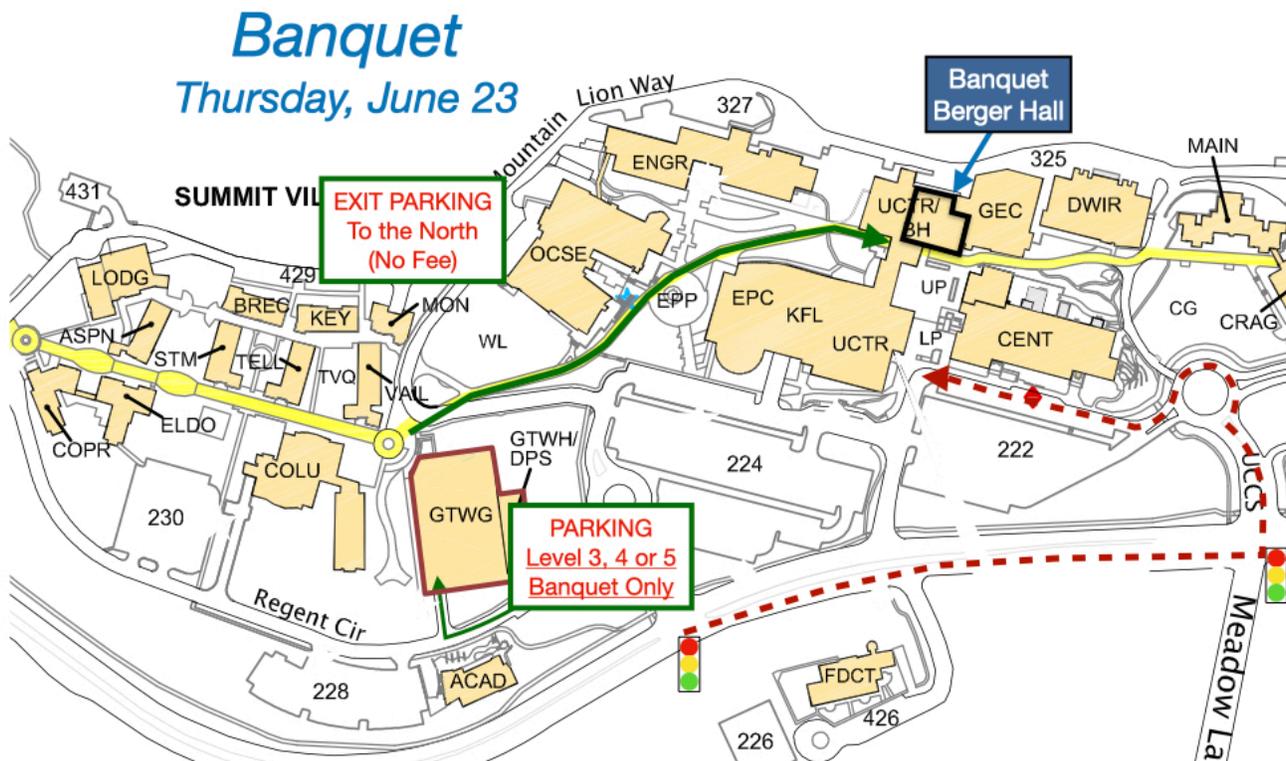
Parking and Check-In



Notes:

1. Parking: The Gateway Parking Garage (GTWG) is on Regent Circle in the Summit Village part of the main campus. **DO NOT** go to the Alpine Village parking garage! If you are unable to locate the correct parking facility, contact Dean Rizzo at 719-660-8756. **Parking is on Level 5 only (top level)**. All other parking areas are subject to fee, citation, and/or fine. Turn right turn inside the garage, following the signs for Visitor Parking, and proceed up the ramp to Level 5 (top level). The pedestrian exit is on the north end of the garage, opposite the car entrance.
2. Check-in will take place in Breckenridge Hall, Room 5101 on the 1st floor. Follow signs outside the north exit from the parking garage. There will be RMYLC Staff posted to assist you in finding the Check-in location
3. The distance from the parking garage exit to Breckenridge 5101 is approximately 150 yards. Enter Breckenridge 5101 through the South door. The Check-In entrance will be marked clearly.

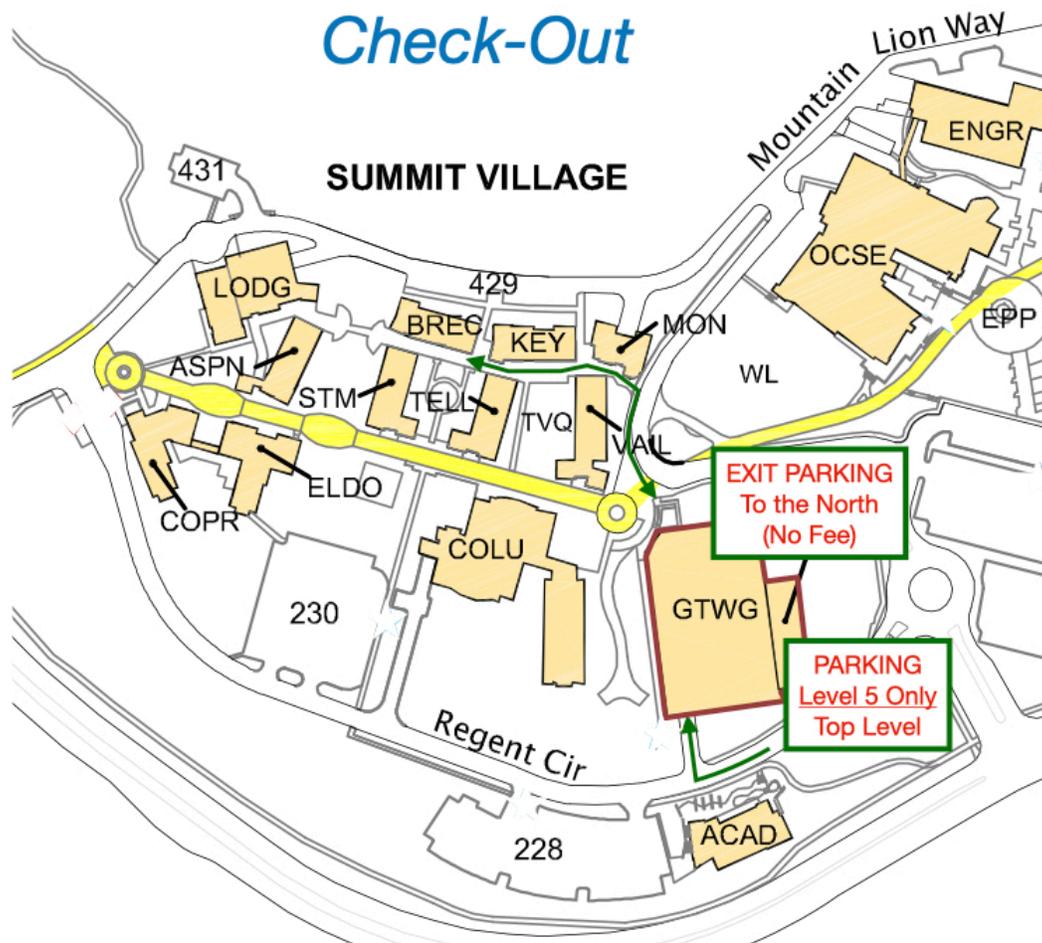
Thursday Banquet



Notes:

1. The Banquet will be in the Berger Hall on the main campus on Thursday June 23rd at 6:00pm. Reservations are required.
2. Parking is in the Gateway Garage ONLY (see map). All other lots require payment. Please park ONLY on Level 3, 4, or 5. (Note: Parking on levels 3 and 4 is for the banquet only. At other times, Conference parking is only on Level 5 (top level)). Pedestrian exit is on the north end of the garage (opposite the car entrance).
3. Follow the **green** path as indicated to the doors for Berger Hall. The path will be marked clearly and there will be RMYLC personnel to assist you.
4. For handicapped entrance, follow the **red dashed line** above. Guests dropped here will be able to access Berger Hall from interior walkways and elevators. There will be RMYLC personnel there to assist. **There is no parking here. After dropping off your guest, please proceed to the Gateway Parking Garage shown and park on Level 3, 4 or 5.**

Check-Out



Notes:

1. Check-Out may be either Thursday after the Banquet or Friday morning, at the choice of the student or parent/guardian. Please indicate your intent on the Registration Form.
2. Thursday Check-Out: Please note that students who drive themselves to the Conference will not have their keys returned on Thursday after the banquet, unless there is a parent/guardian present to check them out. As a matter of safety, we do not allow solo departures Thursday night after the banquet.
 - a. Thursday Check-Out will be in Breckenridge 5101 (same as Check-In).
 - b. Students will be required to turn in room key and meal card during Check-Out. ECDs will be returned during Check-Out.
 - c. Parking for Check-Out is the same as for Check-In. Please **ONLY** park on Level 5 (top level) of the Gateway Garage (GTWG) when picking up your student.
3. Friday Check-Out: The same as Thursday except that solo students may depart, **after checking out**, without other restriction.